

FACILITIES COMMITTEE MEETING MINUTES

March 6, 2012
9:30a.m. – 11:00a.m.
Griffin Gate – Room A

PRESENT: Steve Baker, Patrice Braswell-Burris, Kurt Brauer, Janet Castanos, Joel Castellaw, Tim Flood, Diane Glow, Lisa Ledri-Aguilar, Julie Middlemas, Alba Orr, Mike Reese, Jim Spillers, Dave Steinmetz, Reyna Torriente, Roger Welt

RECORDER: Tasa Campos

Tim Flood welcomed everyone to the meeting and reviewed the day's agenda. He noted the minutes from the last meeting were sent out electronically. Please review and send any edits and/or changes to Tasa Campos by the end of the week. If no changes are received the minutes will become official and will be posted to the web.

Tim shared the committee had some additional new members since the last meeting and the group went around the table and introduced themselves.

BUILDING 10 & 60 UNISEX RESTROOM

The committee discussed the issue of the staff restrooms in Building 10 and the two restrooms outside of Griffin Gate and the fact there are more female staff than male staff in the areas. A request to turn all the restrooms into Unisex had been submitted. The committee approved to move forward with turning all the restrooms inside Building 10 and the two restrooms outside of Griffin Gate into Unisex restrooms. The two restrooms outside of Building 10, used by students, will remain designated as male and female.

ACTION: Tasa will put in a work order for the Maintenance Department staff to change out the restroom signage.

PROP R INFORMATION

The committee reviewed handout "Grossmont College Facilities Needs Estimates 2/2012" containing edits from the February meeting. The spreadsheet, containing the changes, was sent to the committee via email with a request committee members share the information with their departments and report back any additional information at the next Facilities Committee meeting in April.

ACTION: Tim will send the updated version of the spreadsheet to Tasa and Tasa will send out to the committee by email.

UPDATE on STATE SUBMITTED PROJECTS

Tim reported any projects previously submitted to the state, not yet completed, have been sent back to all colleges. Colleges will now need to re-submit and re-compete for prioritization. The Grossmont College Theatre Project, tentatively planned to be funded by Prop R funds, was sent back and now will be on hold until the next bond prop is received. The Prop R funds, 3.5 million, set aside for the Theatre Project is now free to be used for other projects. The committee reviewed handouts of the "Grossmont College 5-Year Scheduled Maintenance Summary and an "Updated Roofing Needs Assessment 2012 – 2016" and discussed other needs where the funds could be used. Tim stated the committee will start working on determining how the funds will be dispersed/used. Tim reported on the needs of replacing HVAC equipment in the 500s and North 300 buildings and the roofs on some of the 500s and the main Gym. Tim also shared he would be working with the Maintenance Department and Dale Switzer to compile a list of critical needs. Tim asked the committee if they agreed to a commitment of some of the funds to roofing based off of the roofing handout reviewed. The committee agreed. The issue of the

college's perimeter road and park lot resurfacing and the possibility of using some of the funds for repairing and resurfacing were brought forward. Tim stated Prop R funds cannot be used for the repair and resurfacing of the areas unless it was caused by any construction and then it would be considered secondary effects. The committee will share the information with their departments.

ACTION: Tim will meet with Maintenance and Dale Switzer to work on compiling a list of critical needs and report back to the committee once a list has been developed.

REVIEW of SCHEDULED MAINTENANCE & BUILDING 36

Scheduled Maintenance was reviewed and discussed in the above item. The committee reviewed a handout of the current floor plan of Building 36. Tim shared there is currently some unclaimed space/rooms in the building due to construction of Buildings 10 and 60 being complete. The vacated areas had been used mostly by Student Services departments as secondary effect space during construction. Tim asked the committee to take the information back to their departments to determine any needs for the areas and send the information back to him and Tasa to be reviewed and discussed at the next Facilities Committee meeting in April.

ACTION: Committee to take information back to their departments and send any suggestions to Tim and Tasa.

UPDATED PROP

The committee reviewed a copy of an email containing a link to information on the Proposition R Program and Project Semi-Annual Progress Report. Tim shared the college is in need of a new proposition but will need to have all documentations updated and complete prior. Tim encouraged the committee to review and share the information on the link.

ACTION: None

SAFETY MEETING UPDATES/ITEMS

Tim gave a brief review of the last District Safety Meeting. He shared the committee minutes will soon be online. The following items were discussed: Driving on Campus, Skateboards and Campus, Eye Wash Stations/painted walls, DSPS cart use, Campus Lock Down Gate use.

OTHER/NEW ITEMS

Due to the next meeting falling in Spring Break the committee agreed to move the next meeting to Tuesday, April 10.

The meeting was adjourned at 10:25 a.m.

The next meeting is scheduled for April 10, 2012 at 9:30 a.m. in the Griffin Gate – Room A.